



## CITY OF YAKIMA PURCHASING DIVISION

129 North 2nd Street • Yakima, Washington • 98901

October 29, 2015

Addendum No. 1 - 11530-S On-Call Plumbing for City of Yakima & Yakima County

**Please replace Section I. General/Special Instructions, Item L. Supplemental Bidder Responsibility Criteria with the following:**

**L. Supplemental Bidder Responsibility Criteria:**

1. **Criteria:** In addition to the Bidder Responsibility Criteria (item K. of the bid specifications), the bidder must also meet the following relevant Supplemental Bidder Responsibility Criteria applicable to this contract:
  - a. **Criteria:** Contractor must have at least five (5) years of experience as a contractor in this field of work and have satisfactorily completed three (3) projects of this nature in the last five (5) years.
  - b. **Criteria:** The Bidder shall not have had any public works contract terminated for cause or terminated for default by a government agency during the five (5) year period immediately preceding the bid submittal deadline for this project, unless there are extenuating circumstances and such circumstances are deemed acceptable to the Owner.
2. **Documentation:** As evidence that the bidder meets the criteria above, qualifications must be listed on the Contractor Qualification Statement (pages 5-6) and returned with bid submittal. The Owner may contact previous owners to validate the information provided by the Bidder. Supplemental Bidder Responsibility Criteria must be substantially met to be considered responsive. Failure of bidder to submit the Contractor Qualification Statement with the bid submittal may result in rejection of bid as non-responsive.
3. **Request to Change Criteria During Bidding:** Bidders with concerns about the relevancy or restrictiveness of the Supplemental Bidder Responsibility Criteria required in these bidding documents may make or submit requests to the Buyer listed on page 8 to modify the criteria. Such requests shall be in writing, describe the nature of the concerns, and propose specific modifications to the criteria that will make the criteria more relevant and/or less restrictive of competition. Bidders should submit such requests no later than five (5) business days prior to the bid submittal deadline.
4. **Appeals:** If the City/County determines the bidder does not meet the Supplemental Bidder Responsibility Criteria and is therefore not a responsible bidder, the City/County shall notify the bidder in writing with the reasons for its determination. If the bidder disagrees with this determination, it may appeal the determination within 24 hours of receipt of the determination by presenting additional information. The City/County will consider the additional information before issuing its final determination. If the final determination affirms that the bidder is not responsible, the City/County will not execute a contract with any other bidder until two (2) business days after the bidder determined to be not responsible has received the final determination.

If you have any questions please call me at (509) 575-6093.

Sincerely,

Maria Mayhue, CPPO  
Purchasing Senior Buyer